



HAMRIYAH FREE ZONE AUTHORITY

REQUEST FOR ASSET/LEASE TRANSFER

(Applicable for Land with buildings. To be typed or written in capital letters only) From N. (MP/06/F-01)

1. Name of Company: _____
2. Plot No & Area: _____ Licence Number and Date of Issue: _____
3. Current Lease Rate: _____ Any Rent Holiday availed previously: _____
4. Proposed Transferee: _____
5. Reason for the Asset / Lease Transfer: _____
6. If the company will continue in HFZ, please mention the new type of new facility? _____
7. No of Existing HFZ sponsored employees/Visas & their future status: _____

8. Is there any current public liability / creditors for the company, and if so, whether the proposed shareholders are aware of these? : _____

9. Sale Amount (applicable for sale)/Value of Assets Applicable for transfer between sister concerns. _____

We declare that the aforesaid information is accurate which is verified by the proposed shareholders. We understand that in the case of inaccuracy found in any of the aforesaid information at any point of time, HFZA approval will be treated as null and void

Shareholder/s (Name & Signature)

Date of Submission to HFZA _____

* Fees: **2%** of the Sale Amount/value of assets
 * Rate of New Lease with the Transferee:
AED _____/m²/Year.

DG: Approved/Not approved

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1. Subject to the rules, procedures & documentation (1. Director Board Resolution. 2. Transfer Agreement indicating the Sale Amount. / Asset valuation from Auditor in the absence of Sale Agreement within the same Group of companies.)
 2. Transferor should advise the transferee that liability for any non compliance will be passed on to the transferee.



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Name of Company: _____

FOR OFFICE USE ONLY

Checked informations and confirmed: _____
L & L Department

1. Program Management (Legal/Plot Committee): Objection/No Objection _____

2. Finance & Accounts: Any Outstanding _____

3. Engineering
 BCC OFC _____

4. Environmental Protection Department (EPD):
 EIA/RA EIA/RA Audit Report _____

5. Safety Department:
 ERP EHS Manual Operations Manual _____

1. Any non compliance of the company with any department has to be addressed and resolved by the department before signing this No Objection
2. If this request is held pending for any reason for more than 24 hrs, please notify by an email with reason to L&L Department under CC to PMD.

Shareholder/s (Name & Signature)

Date of Submission to HFZA _____

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 2. Transferor should advise the transferee that liability for any non compliance will be passed on to the transferee.